

Model publication scheme 2017  
 Yorkshire Street Medical Centre  
 Information available from Michelle Hartley  
 (01282 731361, [michelle.hartley@nhs.net](mailto:michelle.hartley@nhs.net)),  
 Under the Freedom of Information Act model publication scheme

Information covered by this scheme is only about the primary, general or personal medical services we provide under contract to the National Health Service.

Information to be published	How the information can be obtained	Cost
<p><b>Class1 - Who we are and what we do</b>            (Organisational information, structures, locations and contacts)</p> <p>This will be current information only</p>	<p>Hard Copy            Email            Practice Website            (<a href="http://www.ourdoctors.co.uk">www.ourdoctors.co.uk</a>)            NHS Choices Website            (<a href="http://www.nhs.uk/Services/GP/Overview/DefaultView.aspx?id=44974">http://www.nhs.uk/Services/GP/Overview/DefaultView.aspx?id=44974</a>)</p>	<p>Nil</p>
<p>Doctors in the practice</p>	<p>As above</p>	<p>Nil</p>
<p>Contact details for the practice</p>	<p>As above</p>	<p>Nil</p>
<p>Opening hours</p>	<p>As above</p>	<p>Nil</p>
<p>Other staffing details</p>	<p>As above</p>	<p>Nil</p>

<p><b>Class 2 – What we spend and how we spend it</b>  (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)</p>		
<p>Total cost to the CCG/LHB/HSSB of our contracted services.</p>	<p>Available upon request from East Lancashire Clinical Commissioning Group</p>	<p>Not Known</p>
<p>Audit of NHS income</p>	<p>Available upon request from East Lancashire Clinical Commissioning Group</p>	<p>Not Known</p>
<p><b>Class 3 – What our priorities are and how we are doing</b>  (Strategies and plans, performance indicators, audits, inspections and reviews)</p> <p>Current and previous year as a minimum</p>		
<p>Plans for the development and provision of NHS services</p>	<p>Available upon request from Michelle Hartley</p> <p>Practice Website  (<a href="http://www.ourdoctors.co.uk">www.ourdoctors.co.uk</a>)</p> <p><a href="https://www.gpcontract.co.uk/browse/P81008/16">https://www.gpcontract.co.uk/browse/P81008/16</a></p>	<p>Nil</p>

<b>Class 4 – How we make decisions</b> (Decision making processes and records of decisions)		
Records of decisions made in the practice affecting the provision of NHS services	Available upon request from Michelle Hartley	Nil

<b>Class 5 – Our policies and procedures</b> (Current written protocols, policies and procedures for delivering our services and responsibilities)  Current information only		
Policies and procedures about the employment of staff	Available upon request from Michelle Hartley	Nil
Internal instructions to staff and policies relating to the delivery of services	Available upon request from Michelle Hartley	Nil
Equality and diversity policy	Available upon request from Michelle Hartley	Nil
Health and safety policy	Available upon request from Michelle Hartley	Nil
Complaints procedures (including those covering requests for information and operating the publication scheme)	Available upon request from Michelle Hartley	Nil
Records management policies (records retention, destruction and archive)	Available upon request from Michelle Hartley	Nil

Data protection policies	Available upon request from Michelle Hartley	Nil
Policies and procedures for handling requests for information	Available upon request from Michelle Hartley	Nil
Patients' charter	Available upon request from Michelle Hartley	Nil
<b>Class 6 – Lists and Registers</b>		
Currently maintained lists and registers only		
Any publicly available register or list	<a href="https://www.gpcontract.co.uk/browse/P81008/16">https://www.gpcontract.co.uk/browse/P81008/16</a>	Nil

<b>Class 7 – The services we offer</b> (Information about the services we offer, including leaflets, guidance and newsletters produced for the public)		
Current information only		

The services provided under contract to the NHS	Hard Copy Email Practice Website ( <a href="http://www.ourdoctors.co.uk">www.ourdoctors.co.uk</a> ) NHS Choices Website (( <a href="http://www.nhs.uk/Services/GP/Overview/DefaultView.aspx?id=44974">http://www.nhs.uk/Services/GP/Overview/DefaultView.aspx?id=44974</a> ) )	Nil
Charges for any of these services	Available upon request from Michelle Hartley	Nil
Information leaflets	Hard Copy Email Practice Website ( <a href="http://www.ourdoctors.co.uk">www.ourdoctors.co.uk</a> ) NHS Choices Website (( <a href="http://www.nhs.uk/Services/GP/Overview/DefaultView.aspx?id=44974">http://www.nhs.uk/Services/GP/Overview/DefaultView.aspx?id=44974</a> ) )	Nil
Out of hours arrangements	As above	Nil